Use of Books from the Rare Book Room

1. Books in the Rare Book Room will be made accessible by appointment only, Monday – Friday, 9:00 am - 4:00 pm, excluding holidays. For an appointment, please contact Kristine Sjostedt at kristine.sjostedt@umassmed.edu at least 24 hours before desired visit.

2. Rare Book Room books must remain in the Rare Book Room, and a valid ID must be presented at the time of arrival.

3. All bags, backpacks, coats, and personal belongings must be in kept in a locker.

4. Only pencil and paper or laptop computer may be used for taking notes. When note-taking, please place paper directly on the table, not on the book.

5. No photocopies may be made except, where appropriate, by the Library staff.

6. Please make sure your hands are clean.

7. Please request and use a book support.

8. Never place an open book face down; please use only approved book marks.

9. Be careful when opening books and turning pages; always lift the top corner of the page.

10. No food or drink should be present when using rare books.