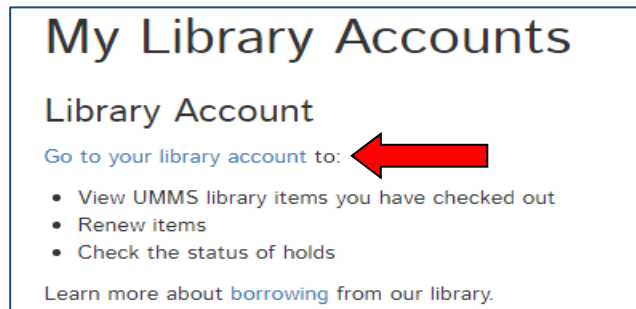


SETTING UP YOUR BARCODE PASSWORD

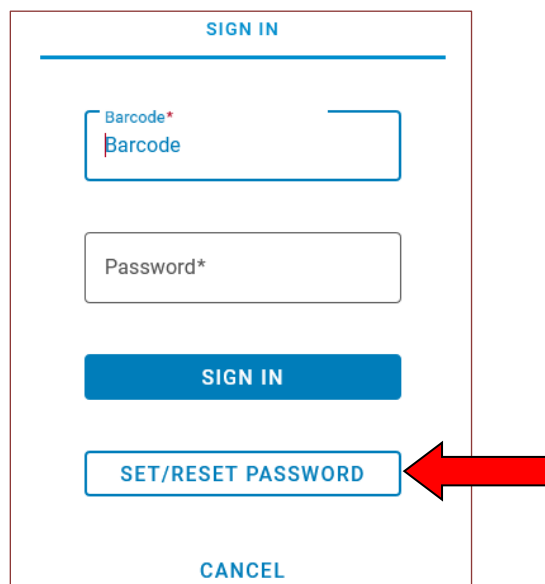
1. From the top menu bar on our homepage (<https://library.umassmed.edu>), click on **My Library Accounts**.



2. On the next page, click **Go to your library account**



3. On the next page, click **Set/Reset Password**



4. On the next page, enter your library barcode number (use capital "D")

Request New Password

Reset the password by entering your Barcode number (User Name). You will receive an email message. Select the link in the email message. Then enter your User Name, Password, and Confirm Password. Enter your Barcode number as the User Name

and click **Request New Password**

5. An email will be sent to the account in your record (we strongly recommend a **umassmed.edu** account if possible).

Follow the **link** within the email to a page where you will create and confirm a password.

USING PROXY ACCESS

Start at the Lamar Soutter Library Website: <https://library.umassmed.edu>



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Do you have a umassmed.edu email account? Please choose one of the following links to complete your login:

[YES, I have a umassmed.edu email account](#)

[NO, I do not have a umassmed.edu email account](#)

- If you select a resource *normally restricted to on-campus use*, a single sign-on (SSO) screen will appear (above).
- If you click **YES** you will be prompted to login with your UMMS email login and password.
- If you click **NO** you will be prompted to login with your barcode number and password.
- You will be able to access all of the library's electronic resources as if you were on campus.

TROUBLESHOOTING PROXY ACCESS

- Your browser preferences must be set to accept "cookies" (usually the default setting).
 - Sessions will time-out after about **30 minutes**; then you will be asked to log in again.
 - If you close your browser at any time, you will be asked to log in again.

Questions? Problems? Contact the Library at 508-856-6099 or CircstaffMB@umassmed.edu