SETTING UP YOUR BARCODE PASSWORD

1. From the top menu bar on our homepage (https://library.umassmed.edu), click on My Library Accounts.



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My Library Accounts

2. On the next page, click Go to your library account

Library Account

Go to your library account to:

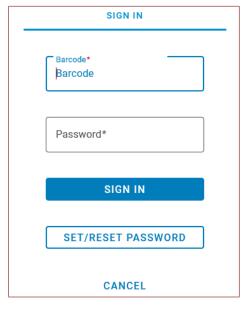


- · View UMass Chan library items you have checked out
- Renew items
- · Check the status of holds
- Reset your password

Apply for a Library Barcode

Learn more about borrowing from our library.

3. On the next page, click **Set/Reset Password**



4. On the next page, enter your library barcode number (use capital "D")

Request New Password		
Reset the password by entering your Barcode number (User Name). You will receive an email message. Select the link in the email message. Then enter your User Name, Password, and Confirm Password. Enter your Barcode number as the User Name		
	Barcode*	
	REQUEST NEW PASSWORD	

and click **Request New Password**

5. An email will be sent to the account in your record (we strongly recommend a **umassmed.edu** account if possible).

Follow the <u>link</u> within the email to a page where you will create and confirm a password.

USING PROXY ACCESS

Start at the Lamar Soutter Library Website: https://library.umassmed.edu



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Do you have a umassmed.edu email account? Please choose one of the following links to complete your login: YES – log in with your umassmed.edu email account

NO - log in with your library barcode and password

- If you select a resource normally restricted to on-campus use, a single sign-on (SSO) screen will appear (above).
- If you click **YES** you will be prompted to login with your UMass Chan email login and password.
- If you click **NO** you will be prompted to login with your barcode number and password.
- You will be able to access all of the library's electronic resources as if you were on campus.

TROUBLESHOOTING PROXY ACCESS

- Your browser preferences must be set to accept "cookies" (usually the default setting).
- Sessions will time-out after about 30 minutes; then you will be asked to log in again.
- If you close your browser at any time, you will be asked to log in again.

Questions? Problems? Contact the Library at 508-856-6099 or <u>CircstaffMB@umassmed.edu</u>