SETTING UP OFF-CAMPUS (PROXY) ACCESS to the Library’s Electronic Resources

1. From the top menu bar on our homepage (http://library.umassmed.edu), click on My Library Accounts

2. On the next page, click Go to your library account

3. On the next page, click Set/reset password
4. On the next page, enter your library barcode (use capital “D”) and click Request new password

![Password Request Screen]

5. An email will be sent to your school email account. Follow the link within the email to a page where you will create and confirm a password.

**USING PROXY ACCESS**

Start at the library’s Web site - [http://library.umassmed.edu](http://library.umassmed.edu)

If you select a resource normally restricted to on-campus use, the proxy Sign in screen will appear.

![Proxy Sign in Screen]

Enter your library barcode number and the password you created. You will be able to access all of the library’s electronic resources as if you were on campus.

**TROUBLESHOOTING PROXY ACCESS**

--Your browser preferences must be set to accept “cookies” (usually the default setting).
--Sessions will time-out after approximately **30 minutes** and then you will be asked to log in again.
--If you close your browser at any time, you will be asked to log in again.

Questions?
Problems?

Contact the staff at the Library at 508-856-6099.