**Module 1: Institutional Resources Scan Activity**

Review the data management plans here: <http://library.umassmed.edu/necdmc/dmp>. As you can see, they contain several references to contact, resources, policies, and support available at Tufts University. Think of your own institution. Do you know what resources, policies, and contacts are available to assist you in writing a data management? Make a list of these contacts and resources that you could possibly include in your plan.

Examples of an institution’s resources:

* Data management policies
* Data ownership polices
* Intellectual property policies
* Records management schedules for data retention
* Institutional repository for data
* Institutional servers for data storage
* Institutional backup policy
* Library metadata specialist
* Library data archive
* DMPTool