

Use of Books from the Rare Book Room

Requirements

1. Books in the Rare Book Room will be made accessible by appointment only, Monday – Friday, 8:30 am - 4:00 pm, excluding holidays. For an appointment, please contact Kristine Reinhard at Kristine.Reinhard@umassmed.edu or Ellen More at Ellen.More@umassmed.edu *at least 24 hours* before desired visit.
2. Rare Book Room books must remain in the Rare Book Room, and a valid ID must be presented at the time of arrival.
3. All bags, backpacks, coats, and personal belongings must be kept in a locker.
4. Only pencil and paper or laptop computer may be used for taking notes. When note-taking, please place paper directly on the table, not on the book.
5. No photocopies may be made except, where appropriate, by the Librarian; cameras are not allowed.
6. Please make sure your hands are clean.
7. Please request and use a book support.
8. Never place an open book face down; please use only approved book marks.
9. Be careful when opening books and turning pages; always lift the top corner of the page.
10. No food or drink should be present when using rare books.