

MINUTES-HSL-NH/VT Spring 2006 Meeting
April 28, 2006
University of Vermont, Burlington, VT

At 10:20 a.m., Nancy Bianchi issued a welcome to all.

Introductions: New to HSL NH/VT: Lora Thompson, Dana Biomedical Library, Dartmouth, Associate Director for Education and Reference, and Pamela Bagley, also from Dana/Dartmouth were welcomed. Claire LaForce introduced Nick LaClair, a high school student and her grandson, who has been working in the Library on a senior project.

10:30 Business Meeting called to order by Marion Allen.

Old Business: Review of last meetings Minutes. Alice Reed-Gorski motioned for acceptance; Sally Andrews seconded; so moved.

Committee Reports:

a) **Finance Committee:** (Claire LaForce reported for Finance: Treasurer's report is attached and was prepared by Karen Matthews.) Membership report: Karen Lambert facilitated 2006 member listing, which is available now on the HSL website at <http://library.umassmed.edu/hslnhvt/memb06.htm> and stands at 38 members currently. Claire reported she has been working on revisions to the Organization Handbook that are related to the role descriptions which currently fall under the Finance Committee. It was noted that annual dues are determined by Finance committee and any changes are voted on by membership. A revised description of Scholarship policy is in the works and feedback from members will be solicited. The Treasurer's Report of April 1, 2005 was submitted and reviewed by the members present.) Marianne Burke motioned to accept; Claire La Force seconded; so moved.

b) **Administration Committee**(Marian Allen) Bylaws: Voted on including missing phrase in membership criteria for Associate Members in Article III, Section 2b of the Bylaws : "... and being an active participant of that committee when possible" . Karen Matthews motioned to accept phrase; Marianne Burke seconded; so moved. Also under Bylaws, in Article VI, Section 2: Contact person. "A contact person for those outside the organization to reach HSL-NH/VT shall be selected from among the coordinators at the Spring meeting." Alice Reed-Gorski made the suggestion that that person be the standing Communications Committee Coordinator. Marion offered to contact Sheila Hayes, the current Communications Coordinator. (Note: If this is to be adapted, it would require a vote to change the Bylaws. Another suggestion was that each Spring, The Communications Coordinator would be asked if they would like to assume the role of external contact person, and if not, the position would go to another Coordinator.)

Linda Ford is again requesting old photos for the archives. Katie Doherty discussed using BHSL(as a group) in Docline's Cell 8 and Free Share in Cell 9. Marian Allen presented the draft of the Organizational Handbook, containing descriptions of the newly-formed committees and requested that each Coordinator review it and forward to her any revisions needed prior to posting on our website. A print copy will go into archives.

c) **Communications Committee** (Sheila Hayes, in absentia—arrived later). Claire has samples of 3 packages still under review by the Regional Advisory Council, assisted by Sheila Hayes and Mimi Guessferd. These packages will include an orientation packet for new librarians, a marketing package to promote libraries, and an interventional tool for threats of downsizing or eliminating hospital libraries. (See RML Report below)

d) **Program and Education Committee** (Nancy Bianchi) Shiela Phillippe, Deb Eckert, and Sue Bishop were thanked for their efforts in planning this meeting. Sam Urtz recommended a thank you be given to Gayle Tudisco for her solo effort in planning last Fall's meeting.

There was a discussion about not holding a regular Fall 2006 meeting or Spring 2007 because of time constraints when planning for NAHSL /07. Both Marianne and Nancy proposed that HSL schedule it's Fall /06 and Spring /07 meetings on the same day as one of the NAHSL/07 planning meetings. The planning meetings will likely be held at the Woodstock Inn, and we could use half the day for HSL and part of the day for planning NAHSL/07, thereby saving a few members a trip, as many HSL Members are also on the Conference Planning Committee. Dates for meetings at the Woodstock Inn are to be determined.

It was also suggested that NH/VT have the Business meeting at NAHSL /06, in lieu of a full program for Fall /06.

The question was posed: Who will be our Program "Chair" for upcoming meetings? Since there were so few members from Program & Education present, Nancy Bianchi asked Deb Eckert and Shiela Phillipe to join her again in planning the Fall/06 meeting, and they both agreed.

NAHSL REPORT: (Marianne Burke is Conference Chair for 2007 Conference, with Bill Garrity serving as Co-Chair.) Although the meeting will be held in Vermont, it will be a joint meeting with NH. (VT hosted 10 years ago in Burlington, NH 5 years ago in Attitash). The 2007 conference will be held October 27-30 at the Woodstock Inn. The room rate will be \$155/night. It is just past foliage season and each room has a fireplace. We were urged to book early, as it is a busy time. The theme has not yet been chosen. The call for volunteers was answered. Some committees have formed. Jeannine Light is Program Chair; Maureen Dunn and Cindy Stewart head Hospitality; Claire LaForce is Hotel Coordinator.

RML REPORT: (Penny Glassman) Penny reported that this was the last official day of the last 5-year contract. The current contract had been extended 5 months. There being no competitors, it is expected that UMASS will continue to be our RML. A handout was

distributed, listing the Hospital Library Subcommittee members for the Regional Advisory Council, with a list of the questions they aim to target in the library packets under development.

CONSORTIA REPORTS:

1. Southern Vermont: Beverly Cook announced that her last day in Southwestern Vermont is May 26. She has accepted a position in the hospital in Troy, NY. Our best wishes to Beverly! A meeting was held on January 11 at Rutland Regional Medical Center. The discussion was on collection development and Doody's Electronic Journal and Core Titles.
2. North Country: A meeting was held at Littleton Regional Hospital on October 12/05. Job-sharing arrangements and job exchanges in foreign countries were discussed. There was a demonstration of the online library catalog developed at North Country Hospital. Health literacy and promoting the library were other topics at the meeting.

Nancy Bianchi motioned to adjourn the Business meeting; Gayle Tudisco seconded.

11:20 a.m. Penny Glassman did a "show and tell" of new hardware and wireless technology with her techie toys. (See handout: New Technology Boot Camp-Part 1)

12:20 Lunch

1:00 p.m. Members were divided into two groups to tour the beautiful new Dana Medical Library and the inviting Frymoyer Community Health Resources Center.

1:35 p.m. Penny Glassman spoke about new software technology, including Blogs, RSS Feeds. Etc.) (Please see helpful handout: New Technology Boot Camp-Part 2)

2:35 p.m. Bill Simmon, local film maker, writer, speaker, and blogger, demonstrated how interactive the Web has become. He defined and gave examples of how to use: blogs (can be just text) and vlogs (video) and podcasts and vodcasts(subscription-based, content- driven,includes audio and visual). Bill suggests that you can make your own syndicated blog in about 5 minutes and described the steps and the equipment you would need, depending whether or not you want audio, video, or just text.

The meeting was adjourned at approximately 3:30 p.m.

For those wishing copies of the meeting's handouts, please contact Nancy Bianchi (nancy.bianchi@uvm.edu or (802) 656-4371.

Respectfully submitted July 24, 2006 by Alice Reed-Gorski