

**ARIHSL Business Meeting Minutes
September 21, 2011
Women and Infants Hospital**

MINUTES CORRECTED AND APPROVED 11/16/2011

Present: Rebecca Armitage, Rhode Island Hospital; Jo-Anne Aspri, Kent Hospital. Rachel Carpenter, Rhode Island College; Rob;; Barbara Davis, Newport Hospital; in Devin, University of Rhode Island; Arline Dyer, Memorial Hospital; Marybeth Edwards, Roger Williams Medical Center ; Ruthann Gildea, Butler Hospital; Patricia Gorman, CCRI/Flanagan; Patricia Padula, Landmark Medical Center; Mary Ann Slocomb, Rhode Island Hospital; Regina Swanson, Rhode Island Hospital; Susan Warthman, Rhode Island Hospital; Mary Zammarelli, St. Joseph Health Services

Vice President Ruthann Gildea called the meeting to order at 9:40.

Minutes: The minutes of the June 8, 2011 business meeting were approved as amended.

Announcements: Ruthann reported that a Brown University doctorate student is looking for information which would be in the archives of Bradley hospital. She noted that Deb Porrazzo, who was the former librarian there, does not know what happened to the archives after they were sent to RI Hospital. Mary Ann Slocomb noted that some of the archives for Bradley are at RI Hospital but that patient information is not released.

Ruthann reported on behalf of Frank Kellerman that a search committee has been formed at Brown University to fill the Health Sciences Librarian position there.

Mary Ann Slocomb announced that Regina Swanson will retire from RI Hospital in October and that Sue Warthman is also leaving in October to become Library Director at the New England Institute of Technology. She thanked both of them on behalf of ARIHSL. She also announced that Amanda Richmond (formerly at Sanford Institute) will fill Sue's position and that Maureen McDevitt will fill the vacant technical position. There is not yet a replacement for Reg.

Rebecca Armitage was recently hired by Rhode Island Hospital as the Emergency Department Information System Specialist. This is a newly created position which establishes a liaison between the Emergency Department and the IS Department so that these two departments will be better able to understand each other.

Treasurer's Report: (Marybeth Edwards) . Mary Beth reported a balance of \$2,145.45. She noted that membership dues will be coming in at the end of the year.

President's Report: Nancy Ross sent the following list of goals for her 2011-2012 term:

- I. Digitize Archives
- II. Redesign ARIHSL webpage, with password protected area
- III. Develop policies and procedures re. the ARIHSL website and it's content
- IV. Complete the editing of the Bylaws, to synch with the newly revised Policy and Procedures manual.

Mary Ann noted that the Executive Board had discussed using NAHSL's LibGuide page to store the ARIHSL website and that she had brought this item to the last NAHSL Board meeting. Rachel is also checking with the RML to see if they are able to host the ARIHSL site.

Vice President report: (Ruthann Gildea). Meeting Schedule 2011- 2012:

ARIHSL meetings are scheduled for the 3rd Wednesday of the month: November 16th March 21st; and June 20th. Ruthann asked to be informed of any religious holiday, conference, etc. which would conflict with these times.

She noted that Butler Hospital Butler is available for a meeting and asked if other members interested in hosting a meeting this year.

COMMITTEE REPORTS

Education: (Pat Gorman): A CE class was held on July 28, 2011 at CCRI Rhode Island Flanagan campus. The MLA Broadcast: ABCs of E-books: Strategies for the Medical Library was shown. 1 CE credit was given. 9 attendees.

NAHSL CE committee is offering the following classes at the NAHSL conference in October:

EBM: Introduction to Study Design and Critical Appraisal .Instructor: Connie Schardt
8:00 – 12:00, 4 CE credits : Cancer Concepts & Search Techniques. Jeannine Cyr Gluck
CE credits, 8:00 – 3:00; Developing an Effective Strategic Plan for Your Library: Best Practices in Library Management. Cindy Sullivan 4 CE credits, 1:00 – 5:00; Behind Closed Doors: Politics in the Library. Barbara Jones and Marty Magee; 4 CE credits, 1:00 – 5:00; CME Resources and Technical Know-how: the Librarian's Role. Hongjie Wang
2 CE credits, 3:00 – 5:00

Membership (Arline Dyer). Membership forms will be sent out soon. Deadline for renewal is January 1.

Rachel reported that she has sent out emails to all listserv members asking about membership on the list. She received 6 responses which were either to be taken off the list or were returned as undeliverable. Arline and Rachel will send out another message informing those people that they are off the list. Rachel will send the final list to Penny. Rachel will contact Javier Crispo of the RML about ARIHSL membership and listserv participation. There was a suggestion that if membership dues are not received on time, the person will be taken off the listserv. There was also a suggestion that this information be put on the application form. No decision on either of these suggestions.

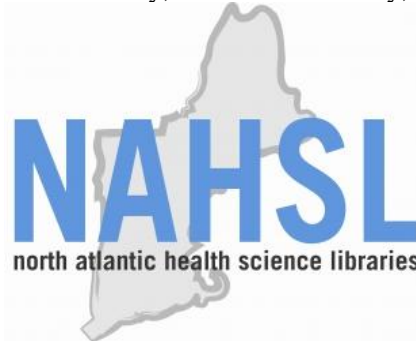
Library Board of Rhode Island (LiBRI) report (Mary Ann Slocomb): The RI Library Board met on Monday, June 20 and Monday, September 20, 2011. **June 20 meeting:** A contingency from the Board went to National Library Legislative Day in Washington, DC. The RI group was well accepted by the RI senator. There have been delivery issues but the Current Carrier, Inc. Company will honor the contract until March, 2012 in spite of their financial difficulties. There was lots of discussion on Maintenance of Effort for the Public Libraries. Pawtucket, Central Falls and West Warwick are in trouble. An RI Library Director's Meeting was held on June 30 at the Economic Development Corporation. The featured topic was a presentation by Broadband RI on the library digital education and training project. OLIS no longer participates in WebJunction. It became too expensive for OLIS to continue to fund for the usage.

September 19: On Wednesday, September 21, the OLIS Library will be renamed in memory of Frank Iacono. There will be no LSTA grants this year. The new ILL delivery contract is a concern. Current one

ends March, 2012. Costs may go up 50% with the new contract. The delivery is currently to 200+ locations. May need to reduce number of deliveries or go to “on demand” status to school and hospital libraries.

At the ARIHSL Board meeting, the suggestion was made to request health databases in AskRI or add links to MedlinePlus and/or NIHSeniorHealth.gov. I brought this suggestion to Karen Mellor who was discussing AskRI. She asked me to send her the 2 links. The Digital Literacy project is entering a pilot phase at 2 libraries: Providence Community Libraries and Cranston Public library. The next meeting will be October 17, 2011.

NAHSL (Mary Ann Slocomb): The NAHSL Board met Friday, June 17 and Friday, September 2011.



June 17 NAHSL has developed a new logo.

The next conference

is at Mohegan Sun Conference Center in Uncasville, Connecticut from October 30 to November 1, 2011. The theme is “Taming Information Chaos”. It will be a joint conference with the New York/New Jersey chapter of MLA. Check the NAHSL website for details. NAHSL is still looking for nominees for NAHSL 2012 Chair-elect/2013 Chair/past-Chair and for Treasurer and MLA Nominating Committee. NAHSL is financially sound. NAHSL 2012 will be at the Woodstock Inn in Woodstock, Vermont from October 27 – 30, 2012. Mark your calendars. **Chapter Council:** MLA schedule: 2012 – Seattle, WA May 18-23 2013 – Boston, MA May 3-8 (Hynes Auditorium and Sheraton Hotel). Tentative: 2014 – Chicago, IL 2015 – Austin, TX. The increase in dues passed. MLA is having financial difficulties. Three positions were eliminated. MLA lost income from vendors by not selling them mailing lists. personal postage page will be introduced on MLANet. AHIP members – 1,080 = 32% of MLA membership. **Membership** NAHSL membership = 198. AHIP = 63. New = 33 including 11 students. RI = 17. **Professional Development** \$3,150 was awarded for members to attend MLA.

September 9: There was a demo of MegaMeeting by Kate Corcoran from MLA. **Chair’s Report** NAHSL has purchased Survey Monkey. **Past Chair’s Report** Anne Fladger will be the conference Chair for NAHSL conference in 2013. MLA will be in Boston in May, 2013. Several committees need chairs or members. **Membership** NAHSL membership = 202. **Professional Development** \$1,955 was awarded to 8 members to attend the upcoming NAHSL conference.

ARIHSL asked if we could use the Lib Guide to host our website. NAHSL will investigate if this is possible.

Mary Ann also reported that after many years of service, she is stepping down as ARIHSL representative to NAHSL, effective immediately. ARIHSL needs a replacement. If anyone is interested, let Nancy know or talk to Mary Ann about the details of this position.

Karla Harry Commission: (Mary Ann): The next Commission meeting has not been scheduled.

COLA representative: Rachel reported that she has not been able to attend the COLA meetings which are held on Tuesday nights as she works that night.

OLD BUSINESS

ARIHSL webpage: Ruthann, as Vice President, will look at the website updates. Barbara Davis agreed to help. One suggestion is to have a password protected website.

StatRef E-Book package: Marybeth Edwards reported that six libraries have agreed to participate in the E-Book package offer from Stat Ref. The billing will go through the HELIN consortia. The start date still has to be decided as the academic libraries and the hospital libraries have different fiscal years.

ARIHSL Archives: Rachel reported that the Archives Task Force (Rachel, Pat Gorman, Pat Padula) met over the summer. Pat G. contacted the John Hay Library but they did not know anything about the missing boxes. Rachel talked with the RI Historical Society which has 9 linear feet of ARIHSL material. Rachel received some responses to her email to HELIN and RILA but people primarily had old union lists. URI has agreed to house the ARIHSL boxes but the task force will first review what needs to be archived, what could be digitalized, etc. Nancy will contact Gail Eaton at URI to see about the possibility of an intern working on a digitalization project. The ARIHSL boxes that were at CCRI have now been moved to RIC.

NEW BUSINESS:

RINI Middle College Charter School: This new charter school opened in Providence in September with the purpose of preparing high school students to become health care professions. It was established by the Rhode Island Nurses Institute. Mary noted that she was told that the school does not have its own library. The website notes that they are affiliated with the local colleges and universities as well as local hospitals and the question is whether the school expects to use the libraries at these institutions. There was a suggestion that ARIHSL send a letter about the lack of a school library but no decision was made.

ASKRI databases: Ruthann reported that the Executive Board had discussed the possibility of getting health sciences databases on the state ASKRI site. It was decided to ask that free sites such as MedlinePlus be added and later offer suggestions for subscription databases. Mary Ann had taken this to Karen Mellor of the Library Board of Rhode Island who asked for two free links. As the renewal cycle for the state databases is approaching, it was decided that a formal letter be sent from ARIHSL's president to ASKRI with suggestions for databases. CINAHL and Health Reference Center were two databases mentioned but there was no decision.

HELIN and the Hospital Libraries: There was a discussion on how the hospital libraries as affiliate members can best be represented in HELIN now that the committee structure has changed. Mary Zammarelli attends the Access Services Affinity Group meetings but there is no formal process for bringing the needs of the affiliates to the HELIN board. It was suggested that Bob Aspri, Executive Director of HELIN, be invited to an ARIHSL meeting to discuss this issue. The possibility of starting an Affiliates Affinity Group could also be discussed at that meeting.

Purpose of ARIHSL: There was a discussion about the benefits of becoming an ARIHSL member and how the purpose of the association has changed since it was first established. One question raised is

whether we continue as a specialized association or join with another group such as the Special Libraries Association. It was decided to table this until Nancy Ross could be present for the discussion.

EBSCO E-Books: Jo-Anne reported on the recent EBSCO presentation at Salve Regina University.

NAHSL Scholarship: It was approved that ARIHSL will donate a \$75.00 basket of RI items for the scholarship table at the NAHSL conference in October. Pat Padula and Barbara Davis volunteered to work on this.

The Meeting was adjourned at 11:40

Respectfully submitted,
Pat Gorman, Secretary