

ARIHSL Business Meeting Minutes

June 8, 2011

Chelo's Restaurant, Cranston, RI 6:00 p.m.

Minutes corrected and approved 9/21/11

Present: Rachel Carpenter, Rhode Island College; Nancy Ross, Women and Infants Hospital; Patricia Padula, Landmark Medical Center; Marybeth Edwards, Roger Williams Medical Center; Susan Warthman, Rhode Island Hospital; Regina Swanson, Rhode Island Hospital; Mary Ann Slocomb, Rhode Island Hospital; Frank Kellerman, Brown University; Mary Zammarelli, St. Joseph Health Services; Patricia Gorman, CCRI/Flanagan; Ruthann Gildea, Butler Hospital; Rebecca Armitage; Cherine Whitney; Mark Goldstein, NN-LM/NER; Tovah Reis, Brown University emerita; Tammy Kirk and Jane Loescher, SLA members; Kieran Ayton, Rhode Island Hospital, guest.

President Rachel Carpenter called the meeting to order at 6:00pm

Minutes of March business meeting: Corrected to read "so she will just get the DVD" on page 2, last paragraph. **Minutes approved as corrected.**

Announcements:

Tovah Reis announced that the new book, *MLA Guide to Managing Healthcare Libraries, 2nd ed.*, will be available at Brown.

Mary Ann Slocomb, Regina Swanson, and Jo-Anne Aspri are back from medical leave.

Treasurer's Report: (Marybeth Edwards) - Balance as of June 8 is \$2,143.79.

President's Report: (Rachel Carpenter) - **The** truly memorable thing about 2010-2011 will be the very successful NAHSL in Newport Conference in October. Sue Warthman, Reggi Swanson and everyone in the Association deserves a great deal of praise and thanks for all the effort in bringing it together. It was a tough act to follow but I think we set good goals and have had mostly success in achieving them.

2010-11 Goals

- I. Establish guidelines and regulations regarding subscribing/subscribers to the ARIHSL Listserv
A letter has been drafted to be sent to the names on the list that are not current members. We will not ask for payment through the end of this year, but will welcome any interested people to the September and November Meetings. Still to contact all former Academics which are no longer members
- II. Determine the feasibility of Digitizing ARIHSL Archives

- *Contacted Sarina Wyant, Special Collections Librarian at URI (thanks to Robin Devin for making the first contact on this), who has agreed to accept the ARIHSL archives.*
 - *Pat Padula (thanks) contacted Bob Aspri about utilizing space in the HELIN Digital Commons and he has offered the space.*
 - *Assigned the responsibility of “archivist” to the Past President’s responsibilities*
 - *Established a Task Force (headed by me as Past President, with Pat Padula and Pat Gorman) to work out the various details.*
- III. Complete an association wide reading of the Policy and Procedure Manual to identify needed changes, corrections, edits, omissions, etc.
- *I’ve been working on this since December and feel it is close to being completely revised. Pat Padula provided me with numerous edits and suggestions and all members of the Ex. Bd. contributed guidance and edits at the last two meetings.*
 - *Minor language changes made throughout; inserted language revisions which were made in 2008 for Treasurer’s and other related sections; deleted language for two standing committees which had been abolished.*
 - *P & P Manual is now 8 pages as opposed to 15.*
 - *Transferred primary responsibility for Archives to Past President*
- IV. ARIHSL Website - Develop guidelines and procedures re: the ARIHSL website and its content.
- Transferred responsibility for webpage and listserv to the Vice President as coordinator.*
- (This idea is still under development and may need a task force)*
- V. Establish procedure for awarding annual ARIHSL grants for MLA conference
- This has been being worked on but not finished. We did not use it this year.*
- VI. Investigate OLIS grant opportunity (possibly for collective purchase)
- Currently investigating collective purchase options though not with grant from OLIS . HELIN Central office may serve as agent for participating libraries (Marybeth Edwards).*

Other topics and events of the year:

1. Discussion- re: ATM card. Decided an ATM card would not be practical but providing the Secretary with 200.00 seed money, if necessary, would be a good alternative.
 2. Elaine Martin, Javier and Karen Dahlen RML grant presentation on funding to provide DOHs with information resources.
- I spoke with Karen Dahlen two weeks ago to ask how the project has been going. They are very pleased with results so far. Funding was extended for another year; CT DOH will be joining; RI DOH has had only 1 ILLs but the “digital library” databases and e-journals are being used.*

Thanks to all officers and chairpersons

- Vice-President Nancy for meeting planning and coordinating, coordinating end of the year dinner and her presentation on the W & I Share Point project
- Secretary Pat Padula for all contributions as Secretary (for a number of years now) from meeting minutes to Sunshine to poking into the archives and continuing on with the Task Force

- Treasurer Marybeth for her tremendous effort for the NAHSL conference and our own treasury and Cooperative Purchasing efforts
- Education Pat Gorman for her great effort related to the NAHSL conference as well as keeping the group informed on CE opportunities from MLA, NAHSL and the RML during the post-NAHSL conference weeks
- Past President/Nomination Committee Arline for her perseverance in finding our great nominees and for retaining a good deal of info in her head about last year
- Membership chair Reggie, for working with me on the listserv issue and hopefully we can get it done before she retires in September. We will need a new chair.
- Mary Ann for representation on NAHSL, Karla Harry, and the Library of RI Committee, and for continuing on with all three.
- Sue Warthman for her excellent leadership as NAHSL Conference Chair.

COMMITTEE REPORTS

Education: (Pat Gorman) - Pat has agreed to be the leader of one of the newly formed RML community of interest groups (COI). There is a leader and a facilitator from the RML for each group. Pat's group will be the HealthCare Workforce and she and Lauri Fennell (facilitator) are working to develop a project that could serve as a template for other projects. One idea is to look at the continuum between the training in basic research skills given at the college level and the training and resources available in the workplace. The community colleges are being looked at for such a project as they have become a major source of workforce training. There was a question at the Executive Board meeting as to whether the Associate level nurses require the same level of research skills as those with higher degrees and a suggestion to check with the nurse educators at the hospitals to see if the new graduates are able to carry out the basic information searching needed for their day to day work. If anyone has any other questions or suggestions, or if anyone would like to serve on this group, please contact Pat.

Membership (Rachel gave report for Reggie Swanson) – The membership list is nearly completed with names of actual members. The current list will be mailed to those members who have not been active and who will be asked to join again.

Library Board of Rhode Island (LiBRI) report (Mary Ann Slocomb): The RI Library Board met on Monday, March 21 and April 25, 2011. The May 16 meeting was cancelled.
 March 21: Tom Viall, Chair, Rose Ellen Reynolds and Joan Ress Reeves met with Susan Bernstein, a Policy Advisor to Governor Chafee. Tom spoke on the importance of OLIS and its fiscal concerns.
 Tom also met with Bill Simmons, Chair, and Dale Thompson, Director, of the Providence Public Library (PPL). Tom received background and history of PPL and the relationship between the city and PPL.

April 25:
 Johnston Public Library opened a new library.
 RILA conference is June 2 & 3, 2011.

The Kids Reading Across Rhode Island (KRARI) kickoff will be May 14, 2011.

Mary Ann displayed the "Health Information Outreach to Seniors" poster that will be displayed at upcoming conferences.

A digital literacy committee will be created.

The Reading Across Rhode Island (RARI) breakfast will be Saturday, April 30th at Rhodes-on-the-Pawtuxet. Author, Craig Mullaney, will be the speaker to discuss this year's RARI selection "The Unforgiving Minute."

The next meeting will be June 20, 2011.

NAHSL (Mary Ann Slocomb): NAHSL is working on a new logo. They have contracted with a graphics designer.

The next conference is at Mohegan Sun Conference Center in Uncasville, Connecticut from October 30 to November 1, 2011. The theme is "Taming Information Chaos". It will be a joint conference with the New York/New Jersey chapter of MLA. Check the NAHSL website for details.

The next NAHSL Board meeting is June 17, 2011.

Sue Warthman, NAHSL Chair, gave a report at the MAHSLIN meeting in May, 2011. The report follows.

NAHSL Report (Sue Warthman's report): Greetings from NAHSL Executive Board - we are hard at work on many projects for you which I'd like to highlight:

a. Website - Sally & her Electronic Communication Committee has been hard at work on our new website and blog, which are now integrated through the Libguide portal. Check this out and save it in your Favorites at <http://nahsl.libguides.com/NAHSL>

b. New Grants - In addition to our Professional Development grants for MLA & NAHSL courses and conferences, the Professional Development Committee is now offering quarterly grants for non-MLA and non-NAHSL course or conference registration fees (\$500.00 max per year per person). The Electronic Communication Committee is in the process of marketing our new Technology Grant which will assist award recipients to innovate, acquire and implement new technologies in their institutions, ultimately improving their users' access to health information.

c. Annual Report to MLA - The Chair of NAHSL, recently wrote an annual report to MLA which summarizes the MLA goals and objectives that our chapter has accomplished during the past year. For those of you not able to attend MLA this year, this report will soon be available on our NAHSL web site under a separate tab or link for MLA related matters.

A Save the Dates email was sent out last week for the 2011 conference hosted by NAHSL and the NY/NJ Chapter of MLA at Mohegan Sun in Uncasville, CT. I encourage everyone to attend this year. They are having great speakers, such as James Cimino, the inventor of the Info-button and Chief of the Laboratory for Clinical Informatics Development at the NIH Clinical Center. Sunday evening, the Welcome Reception will be held at Leffingwells at Mohegan Sun, the world's largest planetarium dome. Monday evening features a tour of the Mashantucket Pequot Museum & Research Center with a buffet in the museum's Gathering Space. Surely, this conference is not to be missed.

Consider working with your colleagues on upcoming conferences. Jeannine Gluck worked with RI CPC as the Exhibits Chair for the 2010 conference and is continuing that work in CT for the 2011 conference. It is a great way to provide consistency and continuity for conference planning work.

Another way to help your NAHSL colleagues is to volunteer to work on the NAHSL Executive Board. We have 9 nominated positions available on the NAHSL Executive Board which is in October, 2011. The NAHSL Chair 2013 position will also be available. The NAHSL Chair is an elected position and will be voted on at the business meeting during the 2011 annual conference. This person will hold the Chair-Elect position for one year, Chair position for one year and Past/Nominating Chair for one year. Please consider working on the NAHSL Executive Board!

RML report (Mark Goldstein): Mark distributed a sheet for the New England region's proposed plans for their new contract. The plans include initiatives in several focus areas such as Health Care Workforce, Health Community, Health Literacy, HealthIT, eScience, and Communities of Interest (COIs). The RML encourages people to sign up. They will be having meetings and want to have two people from every state group to be representatives. Outreach funding is still available.

There will a membership renewal drive.

They will be limiting the number of ad hoc training classes for PubMed. Docline fees are due to increase after having been static for years. See the NER blog at <http://nnlm.gov/ner/blog/2011/05/> for more information.

OLD BUSINESS – see President's report.

NEW BUSINESS:

Coordination of webpage and listserv - the Executive Board has recommended that the responsibility for the coordinator of the webpage and listserv be transferred to the Vice-President, and that it be added to the Vice-President's duties in the Policy and Procedure Manual.

E-book purchasing – Marybeth Edwards distributed the survey results for the e-book deals. She has spoken with the various vendors and is trying to get a perspective on what each one offers. She will organize it so we can compare different products. Jo-Anne Aspri will help her with a couple of the vendors. Marybeth will try to get trials in place before the end of the month.

Executive Board vacancies – Rachel noted that the Executive Board has two vacancies: the Membership Committee chair and a representative for OLIS ILL Committee. She invited anyone who is interested to let her know.

COLA representative – Rachel called attention to ARIHSL's representation for the Coalition of Library Advocates (COLA). As it now exists, ARIHSL's current Past-President is the representative for one year. COLA meets monthly. Cherine Whitney is the Special Libraries Association (SLA) representative to COLA and volunteered to serve also as ARIHSL's representative if needed.

ARIHSL statistics – Rachel polled the membership as to whether or not we should keep our statistics program for the ARIHSL website. The membership was overwhelmingly in favor of ending the program since the statistics can be extracted from other places, e.g., Docline and LORI. She said the question now is do we want to end with 2009 which is the latest year for which data was entered for all participants, or 2010 which is still there if we want it to end then. Mary Zammarelli noted that although it's not a need, it would be good to have the complete

decade, i.e., 2000-2010. Rachel agreed and asked everyone who's been adding data over the years to enter their 2010 data. Rachel will contact Penny Glassman to keep 2010 on the website, and will email everyone that we are doing this. Rachel thanked everyone for their comments and opinions.

Nomination report (Rachel Carpenter) – The 2011/2012 slate of officers is Nancy Ross, President, Ruthann Gildea, Vice-President/President-elect, Pat Gorman, Secretary, and Marybeth Edwards, Treasurer. Rachel asked for nominations from the floor; there being none, the Secretary cast her vote for the slate as presented.

Mary Ann Slocomb noted Rachel's efforts this past year and thanked her for "stepping up to the plate" as President when the unexpected vacancy occurred.

Pat Padula thanked Rachel on behalf of ARIHSL for her invaluable contributions and guidance during the past year. She presented Rachel with an orchid plant from the membership as a token of thanks for her outstanding service.

Meeting was adjourned at 7:10 p.m.

Respectfully submitted,

Patricia M. Padula
Secretary