

ARIHSL Business Meeting Minutes
September 17, 2008
Newport Hospital
2:00 p.m.

Approved 11-19-2008

Present: Barbara Davis, Newport Hospital; Joyce Boyd, South County Hospital; Patricia Padula, Landmark Medical Center; Mary Zammarelli, St. Joseph Health Services of R.I.; Patricia Gorman, CCRI; Mary Ann Slocomb, Rhode Island Hospital; Regina Swanson, Rhode Island Hospital; Susan Warthman, Rhode Island Hospital; Winnie Jacome, Newport Naval Hospital; Carol Rausch, Memorial Hospital; Arline Dyer, Memorial Hospital; Jo-Anne Aspri, Kent Hospital; Robin Devin, University of Rhode Island; Frank Kellerman, Brown University; Ruthann Gildea, Butler Hospital; Michelle Eberle, NN-LM/RML; Ingrid Levin, Salve Regina University; Beatrice Pulliam, Providence College.

President Barbara Davis called the meeting to order at 2:15 p.m.

Approval of Minutes:

The minutes of the June business were approved.

Announcements:

Barbara announced the retirements this month of Winnie Jacome from Newport Naval Ambulatory Care Center and Carol Rausch from Memorial Hospital. Barbara presented the retirees with gift cards for Barnes & Noble and Borders Bookstores.

Chester "Chet" Ham, Library Technician at Miriam Hospital, passed away this summer.

Nicky Pallotti is now working at Charlton Memorial Hospital in Fall River, MA.

Beatrice Pulliam is now the Providence College institutional representative to ARIHSL.

President's Report: Barbara Davis reported that MLA had its annual meeting in Chicago in May. Barbara, Pat Padula, Mary Ann Slocomb, Arline Dyer, Ruthann Gildea, Robin Devin, and Tovah Reis attended. Robin has the CD of the presentations. The NAHSL Hospital Library sub-committee presented short segments of the play "Nurse Practice Court." Ruthann Gildea participated in the CAM SIG's early morning tai chi demonstration. Ruthann worked with Tovah Reis, MLA's Section Council Chair, to organize the demonstration.

The NAHSL Hospital Library sub-committee also performed the “Nurse Practice Court” play at the Nursing Research Conference held at Newport Hospital in June. MRSA was the topic. The whole cast, except Barbara, was nurses; 90 people attended.

Barbara, Tovah Reis, and Mary Ann Slocomb attended the NN/LM site visit at UMass/Shrewsbury in July. This was a mid-cycle visit. There were good presentations with open discussions, and various people from throughout the region attended.

Treasurer’s Report: Barbara Davis presented the Treasurer’s Report. Balance as of 9/17/08 is \$2,100.59. Report was approved.

COMMITTEE REPORTS:

Bylaws: (Jo-Anne Aspri) Jo-Anne distributed a chart with proposed bylaws changes for Sections 2-6. She noted that when the Bylaws Committee was abolished, the Electronic Communications person/Web manager position was eliminated as well. So the P&P Manual needs to also include having the Electronic Communications committee deleted as well as Bylaws as standing committees. **A motion was made, seconded, and approved for the proposed bylaws changes.**

Education: Barbara reported that Janene Batten from Yale will do a CE course for us on evidence-based nursing. Janene will get a proposal to Barbara within the next couple of weeks. It will be a 6-hour course and be after January. Janene wants to come the night before so it would include accommodations. Mary Ann noted that we need to stipulate where she stays. Providence College, CCRI, and Rhode Island Hospital will be considered for the location of the course. It has not been determined yet whether or not it will be a hands-one course. It will be open to ARIHSL.

Pat Gorman is the new Education Committee representative.

Shared Resources: (Mary Zammarelli) Mary brought up the question of how the library closings at Westerly Hospital, Newport Naval Hospital, and Eleanor Slater Hospital will affect borrowing and lending, including ARIHSL vs. HELIN or LORI membership. Westerly Hospital is still borrowing and lending through Docline despite the library closure there several years ago and their contractual arrangement at that time with Westerly Public Library. Eleanor Slater no longer has access to Docline, and Newport Naval will be out of Docline by the end of September. There was discussion as to the level of services being afforded to these libraries despite their closings. Barbara Davis said she has checked with Mark Goldstein at the RML who will investigate the status of Westerly Hospital’s library. Barbara will call Westerly Public Library to determine their involvement.

Membership: (Reggie Swanson) Reggie will be sending out membership notices at the end of this month for 2009 dues. The new membership form will go up on the website next week.

COLA (RI Coalition of Library Advocates): (Ruthann Gildea) Ruthann attended the September 2 meeting. They are having a Friends Groups Workshop at the William Hall Library on October 18; the topic is “Boosting Libraries: A Conversation about Advocacy.”

COLA is also having an essay contest open to junior and high school students, the topic for which is “My Library of the Future.”

The issue of libraries closing was discussed. Howard Boksenbaum, chief administrative officer at OLIS, expressed concern regarding the whole state of libraries in Rhode Island, including the most recent one at the state prison. Joan Ress Reeves, COLA board member, offered to write a letter to Peter Young, CEO at Eleanor Slater Hospital, regarding their library’s closing. **It was voted and approved to have Joan write the letter to Peter Young.**

REPRESENTATIVES REPORTS:

HELIN: (Ruthann Gildea) Ruthann presented the year-end ARIHSL President’s report at the HELIN Board Retreat, and distributed a sheet describing the HELIN Digital Commons, which is also available on the HELIN Digital Commons website. It was suggested that the report be presented annually at the HELIN Board Retreat by the outgoing ARIHSL President and be so noted in the Policy & Procedure Manual under the section for President’s duties.

Library Board of RI (LiBRI) (report submitted by Mary Ann Slocomb):

Monday, September 15th:

- OLIS Personnel changes –
 1. Karen Mellor is acting in Beth Perry’s Library Program Manager / Government Information / Public Services position.
 2. Ken Marold–Talking Books Plus:machines (former book mobile driver) has retired.
 3. Melody Allen – Childrens’ Programs / Field Services will retire.
 4. Joe McGovern, Media Services, will retire.
 5. Hope Houston left to go to Bentley College as Head of Reference.
 6. A new paraprofessional has started.
 7. Alicia Waters received her MLIS in May.
- WebJunction launched in early August and available through the OLIS website. You need to register and be approved by OLIS. Karen Mellor can come to meetings and demo the site.
- OLIS had an IMLS site visit. They had 3 recommendations:
 - Incorporate certification and assurances in sub-grants.
 - Establish a complaint process.
 - Create a “how to” manual for applying for LSTA money.
- AskRI:

- The effort to get the statewide databases came about this summer as a group effort by HELIN, Ocean State Libraries (OSL), and the Office of Library and Information Services (OLIS). This pilot project was geared to give database access to all Rhode Islanders whether they possess a library card or not. The immediate benefit will be all K-12 schools,
- The money to fund these databases came from a portion of the money Providence Public Library receives for the Statewide Reference Center (SRC), and was based on all HELIN Libraries and the Ocean State Libraries (OSL) continuing their current EBSCO subscriptions.
- Once this pilot gets started we hope to approach various benefactors to provide matching funding for a full slate of databases. The primary method of access will be by IP address, and if an institution's IP address is not on file, or a user is accessing databases from home, they will be prompted to enter their zip code. Sometime after the first of the year EBSCO will switch to IP authentication by geo-location. The EBSCO index and abstract only databases on the following list will link to full-text in Academic Search Premier, Masterfile Premier, and History Reference Center.

Statewide Database Package includes: EBSCO Academic Search Premier, EBSCO History Reference Center, EBSCO MasterFILE Premier, EBSCO MEDLINE, EBSCO, Middle Search Plus, EBSCO Primary Search, EBSCO TOPICsearch, EBSCO ERIC, EBSCO GreenFILE Library, EBSCO Information, Science & Technology Abstracts, EBSCO Teacher Reference Center, Tutor.com , and WorldBook

Negotiated Contingencies and Database Upgrades:

HELIN Academic Libraries will continue with recently renewed contract including *Academic Search Premier*. HELIN Libraries may upgrade to one of the following: *Academic Search Complete* or *Literary Reference Center*. *HELIN Academic libraries with a subscription to Business Source Premier may upgrade to Business Source Complete etc.* EBSCO will work with libraries who do not participate in group subscriptions to ensure optimum upgrades to applicable EBSCO databases.

HELIN Hospital Libraries current EBSCO subscribers agree to renew subscriptions 1/1/09 -12/31/09. EBSCO will work with the individual hospital libraries to ensure optimum upgrades to applicable EBSCO databases. In the event that current customers choose to drop any of their existing databases that share titles with *Academic Search Premier*, EBSCO may restrict access to *Academic Search Premier* for the duration of the pilot project.

Ocean State Libraries will continue with its current contract including *Academic Search Premier & MasterFILE Premier*. EBSCO will provide all OSL members an upgrade to *NoveList Plus*, *NoveList K-8 Plus*,

*HomeImprovement Reference Center and Small Engine Repair
Reference Center.*

There is substantial savings by going statewide.

Karla Harry Commission: (report submitted by Mary Ann Slocomb)

The Commission has not met since February 26, 2008.

The next meeting is scheduled for September 18 to review a final draft report of the 2008 Commission report.

From Library Board meeting of 9/15/2008:

The Commission officially ended as of end of June, 2008. There may be a sub-committee appointed to seek funding for SurfRI.

Representative Peter Lewiss, Commission chair, will not run for office again.

NAHSL: (report submitted by Mary Ann Slocomb)

Exec Board meeting was held June 19, 2008. Susan Warthman attended.

President's Report - Marianne Burke wants to develop the goals this summer.

Treasurer's Report- Mark Goldstein reported that we are on target with our expenses.

Conference '08 will be October 19 to 21 at the DoubleTree Hotel in Lowell, MA.
Banquet Monday Night at Hotel - 50th anniversary

Conference '09 - site is Samoset Resort in Rockport, ME - October 26 to 28, 2009,

Membership- Penny Glassman— There are currently 203 NAHSL members for 2008.

The next NAHSL Executive Board meeting is September 12th.

Teleconference meeting was held August 8, 2008.

There was discussion of NAHSL goals using MLA's Planning Grid model.

1. Recruitment, Membership and Leadership in the Profession.
2. Life Long Learning
3. Advocacy
4. Creating and Communicating our Knowledge
5. Building a Network of Partners
6. Efficiency and Effectiveness of Association Operations

Exec. Board met September 12th

There will be an actual election this year with 2 candidates each for Secretary & Treasurer. Sue Warthman will be on the slate as Conf. 2010 chair.

NAHSL will be submitting to MLA for the Majors Chapter Award with either the “Nurse Practice Court” play or the activities of NAHSL’s 50th anniversary celebration.

Scholarship basket for NAHSL. Need donations.

LORI ILL Committee: (Joyce Boyd) The committee met recently and is looking into the interlibrary loan system, RELAIS, which is similar to Docline, as well as funding for the system.

NN/LM-NER Update: (Michelle Eberle) Michelle reported on the availability of Health Information Outreach Subcontracts. These subcontracts assist Network members and other health-related agencies in their efforts to provide information services and training to audiences not normally reached. Target audiences can be health care workers, librarians and others who refer consumers to health information, and consumers. Subcontracts fund extended health information projects that generally run from 12 to 18 months. The subcontract’s primary aim is to broaden access to health information resources featuring National Library of Medicine resources. Total amount to be funded for any or all approved projects is \$40,000. Proposals are due October 28, 2008. Awardees will be contacted on or before November 30. Funded projects can begin their performance period after January 1, 2009.

The complete Request for Proposal (RFP) is available at

http://nnlm.gov/ner/funding/rfps/Health_Info_Outreach_Subcontract_y3.pdf

Proposals are accepted from Full or Affiliate members of the NN/LM NER. Partnerships with affiliate members, public health agencies, state, county and /or local public health agencies and community-based groups are strongly encouraged. Proposals are encouraged from community-based agencies and organizations working with providers and patients or other agencies seeking to conduct a health information project.

In addition funds are limited but available for the following awards:

Express Outreach and other awards

Community Engagement Awards support short-term outreach projects for advancing health information

Course Development Awards support the development of instructional programs

Exhibits Awards are for members' participation at venues that promote health information resources

Technology Awareness Program Awards fund learning programs for the application of technology in health information

Internet Connectivity Awards fund the expanded access to health information needed in libraries and other settings

More information for both subcontracts and awards is available at

<http://nnlm.gov/ner/funding>

The RML is exhibiting this fall at the American Academy of Pediatrics, The American Association of Radiation Oncology, NELA, and NAHSL. Michelle will be teaching a Tuesday afternoon CE session at NAHSL entitled “The Healthy Librarian.” Michelle noted that the RML will do training on all their resources, give classes on such topics as alternative medicine, mental health, and workplace wellness. More information is available at their website nmlm.gov/ner. Grants are designed to reach outside your community.

Michelle distributed copies for everyone of the NLM health directory “Health Hotlines.”

Old Business: Jo-Anne Aspri has the display board for a meeting in late September at Kent Hospital. Sue Warthman will use it for a database fair in November at Rhode Island Hospital. Barbara has flyers and other materials from MedlinePlus to go with the display.

Mary Zammarelli reported on the Department of Health upcoming review of the DOH Rules and Regulations for Licensing of Hospitals. Mary got notice that a meeting was being held in October for revisions to the rules and regulations, and the notice included their revision for the “Professional Library” section. The DOH revision is not the proposed revision of the ARIHSL Executive Board which Mary sent during her recent tenure as ARIHSL President. The upcoming review is scheduled at the Health Policy Forum (lower level) of the Cannon Building at the Department of Health on October 22 at 10:00 a.m. which is open for anyone who wants to give their input. Barbara Davis will attend and asked all members who wish to come to please do so.

There was discussion as to having COLA write a letter to Raymond Rusin, Chief of the Office of Facilities Regulation at the DOH, in support of the proposed ARIHSL revision to the standard. It was also discussed that since LORI’s standards now state there be a professional library, staffed by a professional librarian, in any participating LORI library, that this should serve as precedent to whatever the new revision becomes. It was suggested that ARIHSL write another letter reminding the DOH of ARIHSL’s initial proposed revision, as well as contacting Howard Boksenbaum at LORI to ask him for his support. Barbara Davis will call Howard to inform him of the document ARIHSL submitted to DOH two years ago.

New Business: Display board

Barbara Davis is working on a design for the display board which will include a map, ARIHSL’s history, and description of what we do. She will also have ARIHSL bookmarks and NLM giveaways to accompany the display board.

RI Library Director’s Meeting: (report submitted by Mary Ann Slocomb)

June 19, 2008

Jamestown Philomenian Library

2008 URI Honors Colloquium

“People and Planet” – Global Environmental Change

List of schedule of speakers, films and events. Opportunity for programming in libraries of all types.

Northeast Document Conservation Center (NEDCC) DPlan: the online disaster-planning tool. A free online template guides you through the creation of a customized disaster plan for your institution.

The resulting printed, customized disaster plan includes:

- Disaster response procedures
- Salvage priorities
- Preventive maintenance schedules
- Current contact information for staff and emergency personnel
- Sources of emergency supplies and services
- Insurance checklists
- Electronic data backup and restoration procedures

Once completed, your password-protected plan is stored on a secure server so it can be updated on a regular basis.

OLIS is a member of NEDCC and you can call with questions. LORI members have access. DPlan will be adapted for RI and training sessions will be held.

Beth Perry is retiring.

WebJunction should be available for RI about the end of July. There are 500 courses available FREE.

Next meeting will be October 15 at East Providence Public Library from 9:30am to 12noon.

ARIHSL 55th anniversary: Barbara suggested we do some sort of celebration in November.

Lifespan Libraries Database Fair will be held at the George Auditorium at Rhode Island Hospital on November 17 from 9:00a.m.-11:00 a.m. There will be presentations for Ebsco reference tools including Nursing Reference Center, CINAHL, Patient Education Center, and DynaMed. Jo-Anne Aspri asked if any of these databases will overlap the new statewide databases now available.

URI cancelled \$400,000 of journals for the coming year. Combined with cuts from last year, the total cuts in two years have been over \$600,000.

Meeting schedule:

November 19	Memorial Hospital	8:30 a.m.
March 18	Landmark Medical Center	8:30 a.m.
June 17	Dinner meeting (TBA)	

Meeting adjourned at 4:05 p.m.

Respectfully submitted,
Patricia M. Padula, Secretary