

## **ARIHSL Business Meeting**

March 15, 2006

Kent Hospital, Trowbridge Building

9:30 a.m.

**ATTENDANCE:** William Anger, Women & Infants; Jo-Anne Aspri, Treasurer, Kent Hospital; Frederick Brown, J&W; Rachel Carpenter, RIC; Janet Crager, Brown; Barbara Davis, Newport Hospital; Robin Devin, URI; Ruthann Gildea, Butler; Penny Glassman, RML, UMass; Pat Gorman, President, Memorial Hospital; Mary Ann Greene, Roger Williams Hospital;; Winnie Jacome, Newport Amb.; Elisa Jepson, South County Hospital; Frank Kellerman, Brown; Nicola Pallotti, Eleanor Slater; Pat Padula, Landmark; Deborah Porrazzo, Dept. of Health; Jim Salisbury, PC; Mary Ann Slocomb, Lifespan; Regina Swanson, Secretary, Lifespan; Susan Warthman, Lifespan; Mary Zammarelli, President-Elect, Our Lady of Fatima.

## **MINUTES APPROVAL**

The November minutes were approved with a correction to the spelling of Erika Schmidt's name.

## **ANNOUNCEMENTS**

Pat Gorman thanked Jo-Anne Aspri for hosting the meeting and Mary Zammarelli for planning the Google presentation. She welcomed back Nikki Pallotti who is now at Eleanor Slater Hospital and introduced Sue Warthman, formerly of CCRI and now at Lifespan, and Fred Brown from Johnson & Wales (representing Barbara Janson). Pat passed around thank you cards from Francine Mancini for her retirement gift and from Deb Porrazzo for the flowers for her recent illness, a message from Wendell Pols of Roger Williams University on the passing of Barbara Farrell, and a response from Dr. Gifford of the Health Department to ARIHSL regarding the proposed closing of the Department of Health Library.

Congratulations to Ruthann Gildea who recently became a senior member of the Academy of Health Information Professionals (AHIP.) This was noted in the February Issue of MLA News on Page 12. Ruthann and Mary Ann Slocomb) also an AHIP member) gave an explanation of AHIP and credentialing in MLA.

Congratulations to Bill Anger who is the new president of the Special Libraries Association, Rhode Island Chapter.

Congratulations to Cheryl Banick whose article on medical libraries was the feature article of the November 15, 2005 issue of Library Journal and to Mary Ann Green who co-authored an article that was published in the December 2005 issue of the Journal of the American Academy of Dermatology.

Congratulations to Mary Ann Slocomb and Tovah Reis whose poster was accepted for presentation at the MLA conference in May in Phoenix. The poster summarizes their grant entitled "Rhode Island Multi-type Outreach for Health Information."

Congratulations to Robin Devin who has received the 2006 Kronic Traveling Fellowship award. She will be traveling to several academic libraries including the University of Texas, Rutgers and Duquette while on sabbatical from URI.

Deb Porrazzo thanked ARIHSL and individuals who sent flowers & cards while she was on sick leave Nov. 1 to Jan. 17<sup>th</sup>. Deb also thanked ARIHSL and individuals who sent letters of support with regard to the DOH Library closing news. Special thanks to individuals, Robin Devin, Cheryl Banick, Pat Padula, Joan Ress Reeves, and Pat Gorman on behalf of ARIHSL, and Elaine Martin on behalf of RML. These letters and the letters sent by DOH staff to DOH Director, Dr. Gifford, have had a powerful impact to the point where alternative means of providing library services is being, and will continue to be explored. Deb stressed the importance of keeping statistics, as they are invaluable in providing documentation of library activity when needed.

Nikki Pallotti gave an update on the Eleanor Slater Library. She currently has no budget and the collection is being weeded extensively as there were many old editions. She said that she would like copies of editions that people discard as they would still be newer than those she had. She does not have regular LORI delivery yet but is working on it.

Mary Ann Slocomb announced that she had extra copies of the “Med Speak” brochures left over (from the consumer health packet that was sent out to libraries) if anyone would like them.

Tovah Reis, absent, but sent the following two announcements:

On Thursday April 6, 2006 ARIHSL members are invited to Breakfast with MLA President M.J. Tooley, at the Sciences Library, Brown University, 8:00 – 9:30 a.m. This is a special opportunity to meet and speak with M.J. Tooley about medical and hospital library issues, especially as MLA is trying to help members deal with various issues in the hospitals.

If you would like to receive a copy or copies of Talking Times – the Regional Library for the Blind and Physically Handicapped newsletter for the library or for distribution to various departments in your hospital (e.g. social services, nursing, ophthalmology) contact Hope Houston at OLIS ([hhouston@gw.doa.state.ri.us](mailto:hhouston@gw.doa.state.ri.us))

### **PRESIDENT’S REPORT**

The ARIHSL Archives have been moved from Tovah Reis’s office to Pat Gorman’s office at Memorial Hospital. The Department of Health Rules and Regulations for the Licensing of Hospitals will be linked to the ARIHSL web page. The section on the need for a professional library (section 14) was passed around. There was discussion on how to use these regulations when a library is threatened with closure. It was also noted that the library section needs to be updated to reflect the use of electronic resources.

It was suggested that Tovah Reis be asked to bring the issue to the RI Library Board for their perspective.

**TREASURER’S REPORT**– Jo Anne reported that there is a balance of \$1710.72. A copy of the Treasurer’s Report is attached to the written minutes. A review of expenses from November 2004 to December 2005 showed that a total of \$1,352.83 was spent on “Sunshine” expenses. 66% of this was for profession donations such as the NAHSL contribution and 34% was for 11 personal gifts (retirement, get well, sympathy). This 34% is equal to the cost of 10 institutional dues. The Executive Board felt that ARISHL is a professional group with limited funds and these funds should go to more professional expenses and so decided on the following changes to Section 2.4.4.8 of the Policies and Procedures Manual:

2.4.4.8.1 Professional milestones, such as the receipt of a special award or retirement may be recognized with a gift, e.g flowers or gift certificate, not to exceed \$60.00.

- 2.4.4.8.2 Personal life events, such as birth/adoption, marriage, illness/hospitalization, or death may be recognized with a greeting card. Spouses, children, and parents will be recognized as appropriate

## COMMITTEE REPORTS

**Bylaws** – Jo-Anne Aspri noted that the following changes were made to the Policies and Procedures Manual re attendance at COLA meetings:

- 1.1.2 If the Past President will be unable to attend meetings on a regular basis, the President will appoint a replacement.
- 1.3 Attends regular monthly COLA meetings September – June

A motion was made that the time for notification of changes to the Policies and Procedures Manual be changed from 14 days to 7 days. The Motion was accepted and approved.

**Education Committee** – Mary Ann Green has volunteered to coordinate the education program for the summer. The topic will be Evidence Based Nursing and will be a ½ day course taught by Ann McKibbin. This course can be offered for CE credit for nurses.

Jo-Anne reported that plans are being made for a CINAHL training session with representatives from EBSCO as EBSCO will be the sole provider of CINAHL. This will be open to all academic librarians as well.

**Membership** – Mary Ann Slocumb reported that 18 institutional memberships and 11 individual memberships have been received. The Executive Board decided that if dues are received after January 30 there will be a \$10.00 late fee.

There has been some confusion about DOCLINE membership being a requirement of ARIHSL membership but there is no reference to this in any of the ARIHSL documents. Institutions can be members of ARIHSL without being a member of DOCLINE.

Mary Ann announced that she will step down as Membership Chair as of June. Tovah will also be resigning as a member of the committee as of June. Reggie Swanson has agreed to become Membership Chair for 2006-2007.

Deb reported that she'd received a call from Meeting Street School Librarian and noted that Meeting Street had once been a member of ARIHSL.

**Shared Resources** – Mary Zammarelli reported that the Executive Board has approved the Committee's recommendation to adopt the American Library Association Interlibrary Loan Code instead of continually an ARIHSL code.

The Committee would also like to revise and streamline the statistics form so that the statistics being entered would be more consistent from library to library. There is currently confusion about entering statistics from DOCLINE, HELIN, and LORI and confusion about what statistics the academic libraries are supplying. It was felt that statistics do need to be kept as they are useful for comparing data, spotting trends, setting up DOCLINE cells, and for retrospective information.

**Slate of Officers for 2006-2007** – Deb Porrazzo announced the following slate of officers to be voted on at the June meeting:

Vice President/President Elect: Ruthann Gildea  
Secretary: Susan Warthman  
Treasurer: Jo-Anne Aspri for another 2 year term

**Electronic Communications** – Bill Anger mentioned that the website is being continually updated. Minutes for September are posted and the November minutes will be sent after the meeting.

## **REPRESENTATIVE REPORTS**

### **COLA:**

Deb as ARIHSL Past President attended and represented ARIHSL at the Annual COLA meeting on Feb. 14<sup>th</sup> at the State House. The meeting program included: annual report, election of officers, presentation of the COLA Sweetheart of the Year Award to Senator Rhoda A. Perry, Presentation of the William E. Reeves Friends of the Library Awards to: Friends of the Mt. Pleasant Branch of the Providence Public Library; Friends of the Tiverton Libraries; Friends of the North Kingstown Free Library; Friends of the East Smithfield Public Library; and Lifetime Achievement Award for Consistently Outstanding Fundraising and Programming, Friends of the Rochambeau Branch of the Providence Public Library. URI/GSLIS scholarships were awarded to: Diane Simmons, William Bergeron Public Library Scholarship; and Denise Ledoux & Carol Hermann, Linda Aldrich School Library Media Scholarship. There was a special “Meet the Authors” presentation by guest authors, librarians Keith Stavely and Kathleen Fitzgerald, who co-wrote America’s Founding Food: The Story of New England Cooking.

**LORI Committee:** No report at this time

### **NAHSL: Mary Ann Slocomb**

NAHSL Executive Board met on Friday, March 3<sup>rd</sup>.

Reminder: NAHSL dues are due by March 31<sup>st</sup> in order to be eligible for Professional Developments awards and member rate for conference registration. Registration form is on the web. Any questions contact Penny Glassman.

A survey linking to Survey Monkey is open until March 21<sup>st</sup>. The survey is looking at MLA’s Academy of Health Information Professionals (AHIP) and why or why not NAHSL members join. Email went out from Joan Yanicke with the link to the survey site.

This year’s NAHSL conference will be held October 15-17 at the Hartford Hilton in Connecticut. It is a joint conference with the NY/NJ chapter. Full conference rate will be \$160 for NAHSL members. Welcome reception will be at the Mark Twain House. Currently 5 CE courses are planned: Conflict & Communication; Endocrinology; Geeks Bearing Gifts (Penny Glassman is instructor); Searching Drug and Pharmaceuticals; Hospital Librarian in the 21<sup>st</sup> century. Also, Donna Berryman will do one course at end of conference. Already on the website is a link to the scholarship fund items. You can pick from a great variety of items with this year’s logo “The evidence is in”. Money from the sale of each item will be used for a scholarship for a library school student to attend the conference.

The 2007 NAHSL conference will be at the Woodstock Inn in Vermont in October.

NAHSL Executive Board approved a \$1,000 donation to MLA’s Katrina Fund.

Electronic Document Delivery (EDD) money is still available from the RML. The money must be spent by April 30, 2006.

The RML will begin its new contract on May 1<sup>st</sup>. Due to budget constraints, the position to help write proposals was removed from the contract.

Professional Development money is available for registration to MLA's conference in May in Phoenix, AZ. Deadline for application is March 28<sup>th</sup> to Janet Cowen in Maine.

### **RML Hospital Task Force – Barbara Davis**

Barbara Davis reported on the meeting that she, Mark Goldstein (RML) and Pat Gorman had with the President and two Vice presidents at Westerly Hospital in January. Westerly had contacted Mark at the RML to discuss DOCLINE options as their library was not meeting the minimum standards for a DOCLINE library. The meeting, which was an hour long, focused on various options for the library (everything from a full time librarian to a part time contract librarian). No decisions have yet been made about the future of the library though it has been heard that Westerly Hospital has talked with the Westerly Public Library about providing library services to the hospital. There was discussion on the various models that are available for library service and that hospital administrators may come up with different possibilities than librarians. Penny mentioned that Hartford Hospital contracts with several smaller local hospitals for library services. In Rhode Island, Women's and Infants Hospital contracts with Rhode Island Hospital Library for library services.

Barbara noted that the meeting in Westerly was a learning experience for the Task Force and its preparation of an intervention package to be used with libraries when there is a possibility that the library may close. She also mentioned the marketing package and the orientation package that is being put together by the Task Force.

### **RI Library Board: Tovah Reis (Absent but sent report)**

From the November 21, 2005 meeting: Mark McKenney, chair of the Library Board will be a member of the Providence Public Library Board.

Peter Deekle and Tovah Reis noted issues facing academic and hospital libraries.

From the January 17, 2006 meeting: The contract between OLIS and PPL for the Statewide Reference Center (SRRC) was renewed. AskRI.org went live 27/12/05 and users can connect with the Ask a Librarian service, which offers access via chat, email or phone for 56 hours a week, which reflects the expanded hours for SRRC.

Board received an update from Donna Good about the school libraries.

From the February 27, 2006 meeting: Board discussed bills in the Senate and House regarding the Legislative Commission and funding for the LibFutures priorities.

Information was provided about the workshop: Spanish language Outreach – Library Services for the Hispanic/Latino, which is funded by the Gates Foundation and will be provided several times throughout RI. Course is for staff from all types of libraries.

The Board approved printing off copies of "Facts about Rhode Island Libraries" for the LORI libraries to distribute to users during National Library Week in April 2006.

There was a discussion regarding the proposed closing of the Department of Health Library. Minutes of the Board meeting are posted on the OLIS website after they are approved by the Board.

### **LibFutures Steering Committee: Tovah Reis (Absent but sent report)**

The three working groups: Statewide Databases, One Catalog and LifeLong Learning have all completed their work and the reports are on the OLIS website.

There has been debate about the best way to pursue funding for the priorities: bond referendum, budget bill, or a combination of both, maybe even in different years.

To get legislative input on funding as well as advice on continuing to try and establish a Legislative Commission, a group from the Steering Committee met with Sen. Roberts and Rep.

Dennigan. After the meeting each introduced Commission Legislation in the Senate (S2382) and the House (H7166).

So far the Commission hearing in the Senate went well, and the bill has been voted out of committee. The vote in the House has been postponed in order to make corrections on life of the commission.

A funding bill H7219 for \$2.3 million was introduced in the House on 2/14/06. The funding would be used to “increase interface capabilities between all library systems”. In discussions with sponsor Dennigan, one million would be for statewide databases and the remainder for HELIN/CLAN interface.

There is a meeting March 10 of the Steering Committee.

**RML** - Penny Glassman mentioned that the contract is ended as of April 30<sup>th</sup> and the new one begins May 1<sup>st</sup> and since there was no competition, the RML will remain with UMass Med.

**Next Meeting**

Mary Z announced that the Annual Dinner meeting will be held at Ferns and Flowers Tea House in Warwick on Wednesday, June 21<sup>st</sup> at 5:00. She’s waiting for menus to be sent to make selections.

**New Business** – none at this time.

Meeting adjourned at 10:45 and Shane Sher began his presentation “Getting the most out of Google.” The Google presentation ended at 12:40 p.m.

Respectfully submitted,

Regina Swanson  
Secretary