

ARIHSL Business Meeting
March 10, 2004
Rhode Island College
Approved on June 16, 2004

Present: W. Anger, J. Aspri, M. Blank, R. Carpenter, J. Crager, B. Davis, R. Devin, M. Farias, P. Glassman, P. Gorman, R. Gildea, W. Jacome, F. Kellerman, K. Lavoie, F. Mancini, P. Padula, N. Pallotti, D. Porrazzo, T. Reis, J. Salisbury, M. Slocomb, G. Varghese, M. Zammarelli.

Guests: Tjalda Nauta, Library Director, RIC; Jane Williams, Nursing Department Chair, RIC; Bob Aspri Executive Director, HELIN

Tjalda Nauta, Director of the James Adams Library at Rhode Island College, welcomed the membership to the library.

Jane Williams, chairperson of the Nursing Department at Rhode Island College, gave a presentation on the challenges and successes of the nursing department over the past five years. Follow-up discussion included a suggestion that nursing students be given tours of the hospital libraries and that the ability to use the CINAHL database be incorporated into the competency standards.

President Tovah Reis opened the business meeting at 10:45.

1. **Minutes:** The minutes of November 19, 2003 were approved. Tovah noted that a correction was needed to the June 18, 2003 minutes. The June minutes report that the new LORI standards require an MLS on staff as a criteria to join LORI. They should say that the new standards recommend an MLS on staff. This change to the June 18 minutes was approved.
2. **Announcements:** Tovah Reis announced that Carol-Ann Rausch had recently been honored by Memorial Hospital for forty years of dedicated service.
Rachel Carpenter reminded members that ILL services at RIC now falls under Access Services and Sharon Giacobbi, Head of Access Services, will be the new ARIHSL representative. Myra Blank will continue to serve as ILL contact person. Francine Mancini introduced Jim Salisbury who is now the ARIHSL representative from Providence College. Jim is the Head of Access Services and will oversee ILL functions
Mary Ann Slocomb reported that the poster on the HELIN grant is ready for presentation at the MLA poster session in May. Ruthann Gildea is the lead author.
3. **President's Report:** Tovah reported that she and Pat Padula attended the COLA Annual Meeting on Feb. 10, 2004 at the State House.

She noted that the following ARIHSL members have agreed to serve on HELIN committees: Deborah Porrazzo will serve on the Collections Committee, Mary Zammarelli will serve on the Services Committee and Kim Lavoie will serve on the Technical Infrastructure Committee.

Tovah reported that she had sent a message to Kathy Boyd, Chair of HELIN Board of Directors, asking the Board to re-consider their decision not to have a representative from the hospital libraries on the Board. This was discussed at the 1/23/04 HELIN Board meeting, and it was decided to only provide the agenda to the hospital libraries before upcoming meetings, and if the hospital libraries had concerns they could contact one of the Board members before the meeting. The Board also approved inviting a hospital librarian to the relevant portion of the HELIN annual retreat. In reply to this suggestion, Tovah notified Kathy that Mary Ann Slocomb will be the rep to HELIN for the hospital libraries.

The ARIHSL Board approved a \$250.00 donation to the Futures Conference.

Tovah reported that she has participated in the meetings of the Libfuture Steering Committee and went with a group of five librarians to the State House to ask legislators to sponsor a bill for a commission to study multi-type libraries in RI. The bill will be introduced in both the House (Bill # 2004-H- 7732) and the Senate (Bill # S-2550).

Lifespan and Brown have received a \$25,000 grant from the RML to provide five to six courses on consumer health for librarians. Those who complete so many hours will be accredited as a consumer health librarian.

4. Treasurer's report: Bill Anger distributed the treasurer's report (attached to print minutes). Opening balance: \$2031.14; Closing balance: \$2387.14.

5. Committee Reports

- a. **Bylaws:** Jo-Anne Aspri made a motion to accept the changes to the Bylaws and to the Policy and Procedure Manual as distributed to the listserv on February 18. The motion was passed and the Bylaws and the Manual will be revised to reflect these changes.
It was agreed that an additional change to the bylaws needs to be made indicating that the Policy and Procedure Manual can be changed without a vote but that any changes need to be brought to the attention of the membership. This additional change will be voted on at the next meeting.
- b. **Education:** Kim Lavoie reported that the live teleconference on Expert Searching is being held this afternoon in Worcester, MA. She will receive a tape of the conference to distribute to individuals or to show to the group. She reported on plans for the CE sessions at NAHSL in October.
- c. **Electronic Resources:** Bill Anger had nothing new to report.
- d. **Membership:** Mary Ann Slocomb reported that fourteen individuals have sent in membership forms, some of them new to ARIHSL. Seventeen institutions have renewed with two still to come in.
- e. **Nominating:** Pat Padula offered the slate of officers for the coming year: President: Deborah Porrazzo; Vice-President/President Elect: Pat Gorman; Secretary: Regina Swanson; Treasurer: Jo-Anne Aspri. This slate will be posted on the listserv and voted on at the June meeting.

- f. **Shared Resources:** Mary Zammarelli reported that the newly revised committee has met and has reorganized with individuals taking responsibility for various task forces: General ILL, Nicky Pallotti; Statistics, Mary Zammarelli; Lori Delivery, Grace Varghese; Union List Serials, Frank Kellerman; Union List Monographs, Pat Gorman.

Still pending a question whether database purchasing belongs to this committee. While the consensus of the committee is that it does not belong there, it is not clear yet where it does belong. It is also not yet clear where the overall HELIN issues belong. Tovah suggested that the Board look at these issues and report back.

Penny Glassman has revised the online statistical form and is ready for input when the January to March statistics are posted. Past statistics will be archived. There is a concern that the LORI delivery system is taking too long to deliver items throughout the state. Grace Varghese will distribute a survey to gather factual information which can then be presented to OLIS.

Nicky Pallotti noted that DOCLINE requests need to be receipted each day and that, once receipted, need to be filled within 3 days.

6. **HELIN update:** Bob Aspri reported that he is now able to start processing the ARIHSL records. They will be entered as Library Use Only until the training in using the borrowing system is completed. This training will begin in April. Bar codes will be distributed to put in the books. Those books considered to be Reference Only need to be designated as such. MESH terms have been added. The whole process should be completed in time for the September semester.

Jo-Anne Aspri will resend the redesigned HELIN statistical form. The first quarter statistics are for October through December 2003.

7. Representative Reports

COLA: Pat Padula reported that she had attended the annual meeting and was elected Recording Secretary. Tovah will replace Pat as ARIHSL rep to COLA in June when she becomes Past President.

The new President of COLA is William (Bill) Allen. Bill is President of the United Way and also serves on the Rhode Island Library Board.

- a. **LORI Committee:** Mary Ann Slocomb reported that publicity for the Futures Conference has gone out. There is a \$45.00 fee for registration for Rhode Island librarians or libraries and \$65.00 for those outside Rhode Island. RML has provided a \$4,000 grant for a breakout session on consumer health.
- b. **Library Board:** Tovah Reis reported that Governor Carcieri did not make any cuts to the Office of Library and Information Services (OLIS) despite the recommendations of the Fiscal Fitness audit so OLIS is able to continue all services from the same location.
The Talking Books Plus program is now contracting through the Perkins School for the Blind in Massachusetts.
- c. **NAHSL :** Janet Crager reported that the annual ILL meeting will be held on May 14. She passed around an information pamphlet created by the Maine association. She also noted that grants.gov is a website with grant resources from many places.

8. **NAHSL 2005:** Janet Crager noted that it is time to start working on the 2005 conference and she will call a meeting. She presented a possible centerpiece for the tables at the Conference and suggested other possibilities such as water fire theme.
9. **RML Update:** Penny Glassman reported on the following:
She will be receiving Mark Goldstein's calls while he is out on medical leave.
The Regional Advisory Committee meeting will be held on March 31. Mary Ann Slocomb and Ruthann Gildea will be attending as members of regional committees.
The annual ILL meeting –now called Resource Sharing Day - is scheduled for May 14.
MedlinePlus has a Go Local section which lists resources in specific areas. North Carolina and Missouri have taken different approaches in offering this information for their areas.
The RML has funded various outreach subcontracts and awards to train librarians and health care providers.
The new year for grant proposals for Ariel/electronic document delivery and for Internet Connectivity starts on May 1. If interested, contact Javier Crespo.
Proposals are being accepted for projects designed to improve access to electronic health care. Submission deadline is June 4, 2004. During the discussion, Penny was asked to send out a message to the ARIHSL listserv just about the grants available for Ariel.

10. Old Business:

a. Logo: Tovah presented a list of suggested slogans describing ARIHSL to be considered as an addition to the ARIHSL stationary logo. It was decided that Tovah will choose two or three from the list and present for a vote at the annual meeting in June.

11. **New Business:** Tovah announced that the Cochrane Collaboration Center at Brown will hold a two day conference on April 1- 2.

The next meeting will be the annual dinner meeting on June 16.

The meeting ended at 12: 15.

Respectfully submitted
Pat Gorman, Secretary

