

# **Association of Rhode Island Health Sciences Libraries**

## **BYLAWS**

**2008**

### **ARTICLE I. NAME**

The name of the organization shall be the Association of Rhode Island Health Sciences Libraries (ARIHSL).

### **ARTICLE II. STATEMENT OF PURPOSE**

The purpose of this Association shall be to promote resource sharing and information exchange; to provide a symposium for professional development; to encourage and maintain interest in health science libraries; and to represent the interests of the Rhode Island health science library community.

### **ARTICLE III. MEMBERSHIP**

#### Section 1. Categories of Membership

Three (3) membership categories are identified by the following primary requirements. Secondary requirements are further enumerated in the ARIHSL POLICY AND PROCEDURE MANUAL

A. An Institutional Member shall be a Rhode Island institution, organization, or government agency having a library with a significant collection of health science materials. The institution will designate one (1) Institutional Representative (I.R.) who must have an ALA-accredited Master's Degree in Library and/or Information Science, to represent the institution in the business of the Association.

B. An Individual Member shall be a person actively working in, involved with, or interested in health science libraries.

C. An Emeritus Member shall be a retired member who wishes to continue membership.

Section 2. Rights and Privileges of Membership

Privilege	Institutional	Individual	Emeritus
<b>A. To engage in resource sharing activities and to vote on issues related to same</b>	<b>x</b>		
<b>B. To vote on issues affecting the entire membership</b>	<b>x</b>	<b>x</b>	
<b>C. To hold elective and appointive office</b>	<b>x</b>	<b>x</b>	
<b>D. To participate in the ARIHSL listserv (ARIHSL-L) and to receive notices of all meetings and events</b>	<b>x</b>	<b>x</b>	<b>x</b>
<b>E. To attend ARIHSL meetings and events</b>	<b>x</b>	<b>x</b>	<b>x</b>
<b>F. To pay member rates at sponsored events, e.g. Continuing Education programs</b>	<b>x</b>	<b>x</b>	<b>x</b>
<b>G. To be exempt from dues</b>			<b>x</b>

**ARTICLE IV. MEETINGS**

Section 1. The Association normally meets four (4) times per year. Regular meetings are scheduled on the third Wednesday of the month in September, November, March and June. The Annual Meeting and election of officers shall be held in June.

Section 2. Meetings shall be conducted in accordance with Robert's Rules of Order, Newly Revised.

**ARTICLE V. DUES**

Section 1. Dues shall be determined by a majority vote of those present and eligible to vote at any regular ARIHSL meeting, provided that any proposed change has been communicated to the entire membership at least fourteen days prior to the meeting.

Section 2. Dues shall be due and payable on January 1<sup>st</sup> for the calendar year. There will be a \$10.00 Late Fee imposed on dues received after January 30.

Section 3. Dues shall be waived for Emeritus Members.

## **ARTICLE VI. OFFICERS**

Section 1. Elected officers shall be President, Vice-President/ President elect, immediate Past President, Secretary and Treasurer.

Section 2. Roles and responsibilities of officers are detailed in the ARIHSL POLICY AND PROCEDURE MANUAL.

## **ARTICLE VII. EXECUTIVE BOARD**

Section 1. The Executive Board shall consist of the President, Vice-President /President-elect, immediate Past President, Secretary, Treasurer, the ARIHSL Representative to the NAHSL Executive Board, and Chairs of standing committees. The Executive Board shall assist the President in conducting the business of the Association. Meetings shall be called at the discretion of the President.

Section 2. The ARIHSL POLICY AND PROCEDURE MANUAL shall assist the Executive Board and the membership in the planning and management of the Association's programs and services. It shall provide ongoing practical guidance as well as supplement and elaborate on the Association's Bylaws.

## **ARTICLE VIII. ELECTIONS**

Section 1. The officers shall be elected each year by a majority vote of the members attending the Annual Meeting.

## **ARTICLE IX. STANDING COMMITTEES**

Section 1. Standing committees shall be

- a. Education
- b. Membership
- c. Nominating

Section 2. Roles and responsibilities of standing committees are detailed in the ARIHSL POLICY AND PROCEDURE MANUAL.

## **ARTICLE X. AMENDMENTS**

Section 1. These bylaws may be amended at any regular ARIHSL meeting by a majority of those present and eligible to vote, provided that the amendment has been communicated to the entire membership at least seven days prior to the meeting.

Section 2. Amendments to the ARIHSL POLICY AND PROCEDURE MANUAL will be approved by the Executive Board as necessary. The specific changes made will be communicated to the entire membership within seven days.